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What does AnyRec do?

Morgallion's AnyRec is an automated reconciliation tool which will match any accounting data to any other accounting data that is contained in a CSV (comma separated value) file, the basic file for spreadsheet packages.

Then it gives you a report you can interact with and amend showing what matches what and what doesn't match at all.

It also provides a full audit trail.

AnyRec

Quick Guide

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How AnyRec works

What does AnyRec do?

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System requirements?

Microsoft Windows 10 and up. Apple, well, maybe later.

When you say accounting data?

Accounting data is any data containing date, reference, value, and amount in columns, organised at one entry per row on a CSV file. AnyRec doesn't need all of these columns; it can match upany or all of them, even just two columns of numbers, if that's what you want to do.

Most accounting packages will provide data in this format as will spreadsheets

What do I get from AnyRec?

A list of which data in one file match up with data in another, together with a list of items which don't match in an interactive report which can be edited to resolve differences, with filters, categorisations, sort commands and a full audit trail.

Do I get a full bank rec in my firm's format all added up nice?

No.

AnyRec will give you all that you will need to do that yourself, and AnyRec will provide answers that you can sort and categorise as well as providing suggestions and identifying duplicates.

Does AnyRec do double entry?

AnyRec is double-entry compliant, so yes, it can handle two column debit and credit data. It can match these to other double columns or to single columns with positive and negative numbers

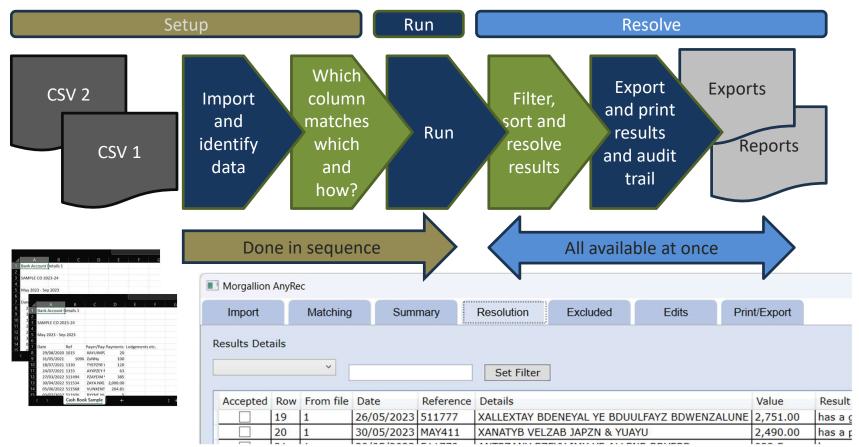
Does AnyRec do foreign exchange?

Not yet

Process summary – next slide

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Summary overview



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CSV Files

AnyRec works on CSV, or Comma Separated Value files. These are the basic files that Microsoft Excel uses, and nearly every accounting package exports to.

To use AnyRec you must have all data saved in that format, and ideally the CSV UTF-8 (Comma delimited) version available as part of the "Save As" routine in your Excel spreadsheet.

If you attempt to load an Excel workbook (with an .xls, ,xlsx extension) AnyRec will reject it.

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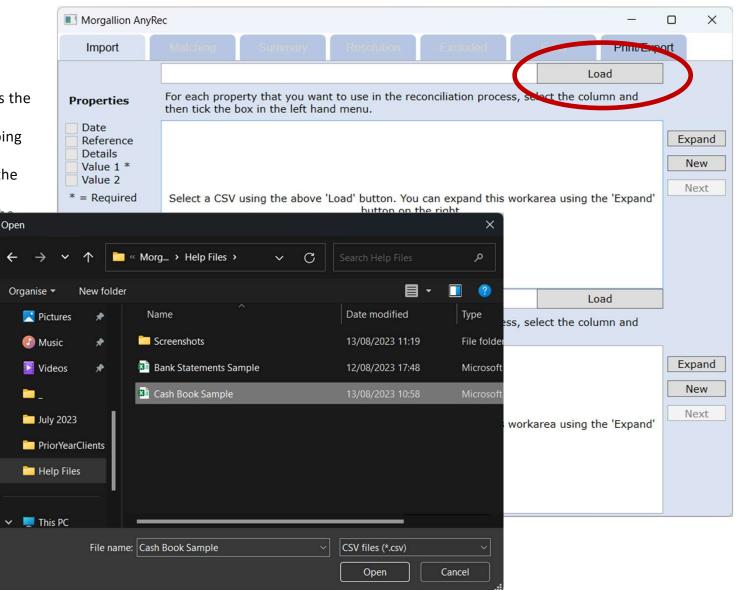
Import Tab

The first tab that you will see in front of you is the import tab. This tab allows you to select the comma separated value (CSV) files you are going to reconcile. Press Load to open the dialogue box which will allow you to choose the first file.

When you have selected a file, a preview of t first 50 lines in it will appear in the box below load button. Select a column by pressing it anywhere with your mouse.

This box enables you to identify which lines are dates, references, values or details. AnyRec works by treating each of the categories differently. It expects values and references In one file to be identical with the the other file, whereas dates are ranked by t proximity to each other and don't have to be identical. Details are not matched but compa by fuzzy logic.

Select all that apply....



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Import Tab

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When you have selected a file, a preview of the first 50 lines in it will appear in the box below the load button. Select a column by pressing it anywhere with your mouse. Then check the box which applies.

This box enables you to identify which lines are dates, references, values or details. AnyRec works by treating each of these categories differently. It expects values and references In one file to be identical with those in the other file, whereas dates are ranked by their proximity to each other and don't have to be identical. Details are not matched but compared by fuzzy logic.

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Select all that apply....

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Import Tab

Select all that apply....

Only the value checkbox is required. All others are optional. If references aren't expected to match, for example, you need not include them. Similarly, dates are not necessary, as desirable as they are for bank reconciliations, AnyRec does not need them to function.

Select the second file by pressing the other load button. As before, a dialog box will appear enabling you to select a CSV file. Select the CSV file you want, and when the dialog box closes you will see a preview of the first 50 lines in the file appear in the box below the load button.

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Import Tab

Follow the same process with the second CSV file as you did with the first.

If you have selected date reference or details for the first file, you must also select the same for the second.

Value 1 must always be selected for both.

Value 2 may be selected for either or both, whether or not it has been selected for the other.

AnyRec is capable of comparing single columns to double columns, double columns to double columns or double columns to single columns as well as single columns to single columns.

When the selections match up you can proceed by pressing either of the Next buttons

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Matching Tab

In the Matching tab, you are asked to select which value columns match which, and how you wish negative and positive numbers to be matched.

AnyRec will offer you a number of options. Because the system supports double entry, there may be up to four of these, and the system will allow you to compare positive numbers to their negative counterparts.

So, in this example payments are shown as positive in column A, from the cash book CSV file and as negatives in the single column C from the bank statement file.

When you press the "Run" button AnyRec reconciles the two files. If the files are very large this may take some time, but in general it will take less than one second. Since by very large, we mean files with several hundreds of thousands of lines, the system should be perfectly adequate for most applications.

Morgallion AnyRec			- 0 X
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Summary tab

The Summary tab shows a control summary of the results, but not the details, which are shown on the Resolution tab. This tab shows you how successful your reconciliation has been. It may be that there are fewer matches than you expected, in which case you should go back and review the original files and your choices..

The Summary tab also reconciles the number of lines of data in the original files, to the number of lines that you will find on the resolution tab. This is a validation system which helps ensure that you have provided the right data for the process and gives you control totals to ensure proper input and results. Since AnyRec shows both matching entries on a single line, a perfectly matching pair of files would have exactly half the number of the total number of lines of data on the original two files.

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Summary tab

Pressing the "Run" button in the Matching tab will bring you to the Summary tab. Now all tabs are unlocked, so that if you need to validate your choices, or go back to the original import to see what you did, you may do so by pressing the relevant tab.

You can also proceed to resolution by just pressing the Resolution button.

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Resolution tab

The purpose of the resolution screen is to allow you to review and validate the results of the reconciliation. The resolution screen has two major components.

The first, larger box shows individual lines of the reconciliation, with the file 1 entries on the left, and their matching entry from file 2 on the right. If the width of the columns is such that you cannot see the whole press the expand button below the box which will show it as a full screen.

The second, smaller box on the right hand side show the summary of the results. On review, you accept the results of the reconciliation, either in detail, or in summary. in the left hand column of the details box you may tick individual matches to indicate your acceptance of them, or you may accept them by category in the results box on the right hand side of the screen, by clicking the accept button beside each category.

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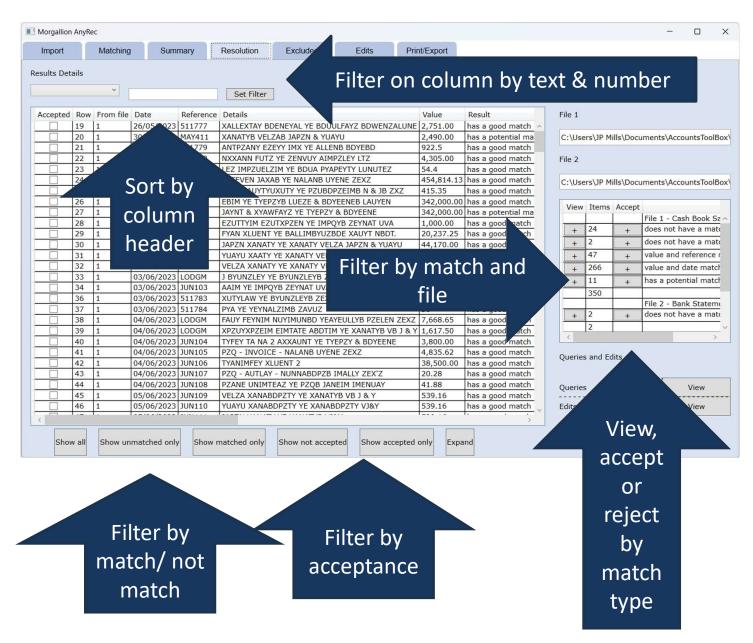
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Resolution tab

Since there will probably be too much data for you to easily manage line by line, AnyRec provides several ways of breaking it down into manageable groups, as well as expanding it so that you can see all that is there.

There are several different groups of controls which will enable you sort, filter and explore the data. They are:

- Expand & shrink this control allows you to expand the rows of the main screen to fill the whole screen and easily read lines across. You can also use the slider bar at the bottom to move left and right, too.
- The second panel contains buttons which will allow you to view only the transactions in that category.
- The buttons at the bottom allow you to do likewise.
- A filter in the top left corner allows you to filter data on specific terms in the columns.
- Pressing the top of the column allows you to sort the data.



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Resolution tab

Since there will probably be too much data for you to easily manage line by line, AnyRec provides several ways of breaking it down into manageable groups, as well as expanding it so that you can see all that is there.

There are five different groups of controls which will enable you sort, filter and explore the data. They are:

- Expand & shrink this control allows you to expand the rows of the main screen to fill the whole screen and easily read lines across. You can also use the slider bar at the bottom to move left and right, too.
- The second panel contains buttons which will allow you to view only the transactions in that category.
- The buttons at the bottom allow you to do likewise.
- A filter in the top left corner allows you to filter data on specific terms in the columns.

			<u> </u>		Set Filter									
ed	Row	From file	Date	Reference	Details			Value	Result	Potential matches	Best match row	In file	Date	Reference
	32	1	20/06/2023	LODGM	PLUNEZET EZUYW	AN YE BYUNZLEYB	3 ZEXZ	463,856.00	has a good match	1	61	2	20/06/2023	PLUNEZETT
	33	1	20/06/2023	LODGM	FYAN XLUENT YE I			1,000.00	has a good match	4	62	2	20/06/2023	BUTTEYWA
	34	1	23/06/2023	LODGM	JAPZN FAPZY IML	AYIM YE AYEULLY A	ANTPZANYB ZEXZ	221.64	has a good match	1	63	2	23/06/2023	3 YAXEZVE
	35	1	23/06/2023		FYAN XLUENT YE I	BUTTEYWAYTPZB F	YEZEYUXEZ	1,661.50	has a good match	1	64	2	23/06/2023	BUTTEYWA
	36	1	23/06/2023	LODGM	PLUNEZETT EZUY	WAN IMLAYIM YE B	BYUNZLEYB ZEXZ	1,000,000.00	has a good match	2	65	2	23/06/2023	2 ALEXANZ
	37	1	23/06/2023	511790	JANEIM NUBDENT	YE TYEPZYB LUEZ	E & BDYEENEB L	344.4	has a good match	1	106	2	10/07/2023	511790
	38	1	24/06/2023	LODGM	FYAN XLUENT YE	AXANNELLB NAYY		540	has a good match	1	66	2	24/06/2023	N AXANNE
	39	1	24/06/2023	JUN210	PZQ - INVOICE - E	BUTTEYWAYTPZB F	YEZEYUXEZ	768.75	has a good match	1	68	2	24/06/2023	F BUTTEYV
	90	1	24/06/2023	JUN211	PZQ - INVOICE - E	BUTTEYWAYTPZB F	YEZEYUXEZ	1,892.75	has a good match	1	67	2	24/06/2023	E BUTTEYV
	91	1	24/06/2023	JUN212	PZQ - INVOICE - 1	YEPZYB LUEZE &	BDYEENE LAUYEN	3,565.50	has a good match	1	69	2	24/06/2023	L TYEPZY L
	92	1	24/06/2023	511791	AYBUTAL IMLAYIM	YE NAYNAUNT LU	NUTEZ	50	has a good match	4	98	2	08/07/2023	511791
	93	1	24/06/2023	511792	XUTY LAW YE TYE	PZYB LUEZE & BDY	YEENEB LAUYEN	123	has a good match	2	85	2	01/07/2023	511792
	94	1	24/06/2023	511793	XUTY LAW YE NUM	NABDPZB IMALLY	ZEX'Z	49.2	has a good match	1	86	2	01/07/2023	511793
	95	1	24/06/2023	511794	XUTY LAW YE NXE	ZENNAB PETEY &	LEAPZYB EZATE	196.8	has a good match	1	87	2	01/07/2023	511794
	96	1	25/06/2023	LODGM	BAUYEZE & XA IM	LAYIM YE FUTZBDI	EYALZB F & A	20,000.00	has a good match	2	70	2	25/06/2023	EE2304268
	97	1	25/06/2023	JUN301	PZQ - AUTLAY - N	AYYUIMIMAN BDEA	AYBDE	299.7	has a good match	1	71	2	25/06/2023	BDEAYBDE
	98	1	25/06/2023	JUN302	JANEIM PZQ YE NA	AYYUIMIMAN BDEA	AYBDE	460	has a good match	1	72	2	25/06/2023	BDEAYBDE
	99	1	25/06/2023	JUN303	IMYLVUA PZQ YE I	ZQB JANEIM PZ.		500	has a good match	3	73	2	25/06/2023	JPZ PZQ
	100	1	25/06/2023	JUN304	PZQ - INVOICE - M		EZ	502	has a good match	1	74	2	25/06/2023	NAYNAUNT
	101	1	25/06/2023	JUN305		ZENNEIMIMYB XAN		2,202.99	has a good match	4	75	2	25/06/2023	PETEY PZE
	102	1	26/06/2023	LODGM	LUIMNEY YE EZAT	PZLEEN BYUNZLEY	B ZEXZ	10,217.72	has a good match	1	78	2	26/06/2023	LEIMNEY
	103	1	26/06/2023	LODGM	YBIM YE PZAWAYZ	B NAELB ZEXZ		3,959.88	has a potential match	1	82	2	27/06/2023	NAEL PZAV
	104	1	26/06/2023	JUN306	JUIMTUN AXALLAE	BDPZAN AYXPZ YE	BYUNZLEYB ZEXZ	2,134.05	has a good match	1	79	2	26/06/2023	BYENZLEY
1	105	1	26/06/2023	JUN307	PZQ - INVOICE - E	ZATPZLEEN BYUN	ZLEYB ZEXZ	19,910.98	has a good match	1	80	2	26/06/2023	BYENZLEY
	106	1	26/06/2023	JUN308	JANEIM PZQ YE PZ	QB JANEIM PZ.		104.1	has a good match	1	81	2	26/06/2023	JPZ PZQ YE
1	107	1	27/06/2023	JUN309		E PZENNEIMIMYB	XANYAZ ZEX'Z	20	has a good match	3	83	2	27/06/2023	EE2304289
	108	1	27/06/2023	JUN310	TAN AYNANENTA	E PZENNEIMIMYB	XANYAZ ZEX'Z	389.31	has a good match	1	84	2	27/06/2023	EE2304289
	109	1	29/06/2023	511785	PYA YE AXANNELL	B NAYY		600	has a good match	1	88	2	03/07/2023	511785
	110	1	03/07/2023	511795	UXZ YE BYUNZLEY	B ZEXZ		2,569.25	has a good match	1	216	2	13/08/2023	511795
	111	1	04/07/2023	LODGM	FYAN XLUENT YE	BDAEZXUYB EYEN		8,000.00	has a good match	1	89		04/07/2023	
	112	1	07/07/2023	JUN311	XPZAYLEIM BYUN	ZLEY YE EZ BYUNZ	LEYB ZEXZ	26,000.00	has a good match	1	90	2	07/07/2023	X BYENZLE
			07/07/2022		00757 THE AVIA V			0.000.00		-	~*		07/07/2022	

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Results Details

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Import

Matching

Summary

Resolution

Excluded

Edits

Print/Export

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Resolution process

AnyRec is designed around a step by step process. Accepting transactions allows you to filter them out in stages, leaving you with the errors, exceptions and mismatches on which you want to concentrate.

AnyRec provides a hierarchy of matches, which you can see summarised in the small box at right of the screen.

Good matches match on at least two data points, in this case value and reference or value and date.

Potential matches match on one data point, and it will be value and the exact value. AnyRec then identifies the closest match on date or details and presents it.

Unmatched items are divided into two groups, those with a value and those with zero value.

- Step 1 Review and accept good matches. You can accept these item by item or in summary by pressing the + in the right hand box. You can also untick matches you disagree with individually or by type.
- Step 2 Review potential matches, and do the same.
- Step 3 Press "Show unmatched only". This then gives you a filtered list of potential mismatches, errors etc.

		` [Set Filter]										
ted	Row	From file	Date	Reference	Details			Value	Result	Potential matches	Best match roy	File 1				
ceu		1	26/05/2023			ENEYAL YE BOULUE	AYZ BDWENZALUNE			1	26	THEI				
	1000	1	30/05/2023		and the second se	ZAB JAPZN & YUAYU		2,490.00	has a potential match	1	7	- 14				
_	_	1	30/05/2023			EYY IMX YE ALLENB		922.5		2	27	C:\Use	ers\JP M	IIIs\Doci	uments\AccountsToolBox\Morgallic	in Li
-		1	30/05/2023			YE ZENVUY AIMPZ		4,305.00		1	28					
_	23	1	02/06/2023	LODGM	LEZ IMPZUELZ	IM YE BOUA PYAPE	YTY LUNUTEZ	54.4	has a good match	1	4	File 2				
	Z	1	02/06/2023	LODGM	IMTEVEN JAXA	B YE NALANB UYEN	E ZEXZ	454,814.1	3 has a good match	1	2					
	25		02/06/2023			JXUTY YE PZUBDPZ		415.35	nas a good materi	1	48	C:\Use	ers\JP Mi	ills\Doci	uments\AccountsToolBox\Morgallic	on Li
	6	4	02/06/2023			ZYB LUEZE & BDYEE			a de green de la d	1	3					
_	V		02/06/2023			FAYZ YE TYEPZY &			00 has a potential match		13	View	Items	Accont		
_		1	02/06/2023	LODGM		JTXPZEN YE IMPQYE		1,000.00		4	5	VIEW	Items	Accept	File 1 - Cash Book Sample.csv	-
_		1	02/06/2023			YE BALLIMBYUZBDE		20,237.25		1	6	+	24	+	does not have a match	-
-	30 31	1	02/06/2023			YE XANATY VELZA		44,170.00	and the second se	3	8	-	2		does not have a match (zero val	-
-		1	02/06/2023			YE XANATY VELZA J		44,170.00	-	3	9	+		+		-
_		1	02/06/2023			E BYUNZLEYB ZEXZ	JAPZN &TUATU	784.39		1	11	+	47	+	value and reference matched	-
-	34	1	03/06/2023	-		YB ZEYNAT UVA		1,000.00		1	12	+	266	- (value and date matched	
-	36	1	03/06/2023			BYUNZLEYB ZEXZ		64.6		1	32	+	11	+	has a prophial match	
<u> </u>		1	03/06/2023		PYA YE YEYNAI			50		4	76		350	(
1	38	1	04/06/2023				JLLYB PZELEN ZEXZ	7,668.65		1	15				Rev. Brak Statements Sample	3.0
		1	04/06/2023				E XANATYB VB J & Y	1,617.50		1	14	+	2	+	de s not ve a match	
	40	1	04/06/2023	JUN104	TYFEY TA NA 2	AXXAUNT YE TYEP	ZY & BDYEENE	3,800.00	has a good match	2	20		2	_		
	41	1	04/06/2023	JUN105	PZQ - INVOICE	E - NALANB UYENE	ZEXZ	4,835.62	has a good match	1	19					_
	42	1	04/06/2023	JUN106	TYANIMFEY XL	UENT 2		38,500.00) has a good match	1	18	+	352		all items	~
	43	1	04/06/2023			- NUNNABDPZB IM		20.28		1	17	<pre></pre>				
		1	04/06/2023			EAZ YE PZQB JANEI		41.88		1	16	Queries	s and a	lits		
_	45	1	05/06/2023			DPZTY YE XANATYB		539.16		3	25	queries	- Cille			
_	46	1	05/06/2023			DPZTY YE XANABDP	ZTY VJ&Y	539.16		3	24					
_	47	1	05/06/2023			YE XANATYB VJ&Y		539.16		3	23	QU			14 View	
-	48 49	1	05/06/2023			E - NALANB UYENE NALAN YE NALANB		6,055.25 484,423.2		1	22	Q.			View	
-		1	11/06/2023			E PZQB JANEIM PZ.	UTLINE ZEAZ	111.75		1	29				View	
_			11/00/2023			L FZQD JANEIH FZ.		000 5			23					
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Step 4 – investigate that list. ٠

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Resolution -Investigate

Once you have a list of exceptional and unmatched items you can investigate them by using the filter and sort options to identify matches or items to which they should match.

Click on transaction with the right hand mouse button. This will give you a menu of options. These are;

- Show best match
- Show all matches

Which will show you the best matches for that transaction by line in a pop-up.

• Show duplicates

Which will show you the lines with duplicates of the value in the cell you clicked on.

• Show original record

Lets you look back at the record as it was imported into AnyRec.

- Edit
- Add comment

Allow you to conclude on your investigation and record it on system. As soon as you do either of these, the record will change on the resolution screen, and a new record will appear on the "Edits" tab, enabling you to keep track of what you've found, even if you accept the match.

In	port		Matching	Sumr	mary	Resolution	Show original re	ecord			-					
Resu	ilts Det	ails	× [Set Filter	- Row: 10			x\Morgallio	n Limited\Help Files\Cash Bo	ok Sample.csv				
								17.000			1		7			
Ac	cepted	Row	From file	Date	Reference	De	tails 18/07/2021 1330	TYEPZYB YUX	PZAYZ 120				File 1			
1		8	1	29/08/2020	1015	XA	YUIN									
		9	1	31/05/2021	1096	ZU	NNY						Cillie	erc\1D N	1ills\Doc	ument
		10	1	18/07/2021		TYE	PZ						0.105	ers (JF I	inis (DOC	ument
		11	1	24/07/2021	1333	AY							F 1 0			
		12	1	27/03/2022			AYEI						File 2			
		13	1	30/04/2022			YA N						_			
		14	1	05/06/2022	511568	VU	NXE			Close			C:\Us	ers\JP N	1ills\Doc	ument
		15	1	03/07/2022		BY	INE				Ϋ́					
		16	1	19/03/2023			TY LAW YE LAWYY AYEULL			123	does not have a match	2	l l re		1.	
		17	1	19/03/2023		XU	TYLAW YE PAZAYAZANB JI	P & VAYBDUEIMEE	B IM	147.6	does not have a match	0	View	Items	Accept	
		18	1	28/04/2023			IMBDYAVE BDAYNAYZ YEN		EAPZYB EZ	40	does not have a match	1		1.0.0		File 1
		241	1	13/08/2023		Ιτα	VILLENT VE ROAETVUVR F	EVEN		30.5	does not have a match	0	+	24	+	does
		308	1	17/09/2023	5	Deiget	match			1,095.00	does not have a match	0	+	2	-	does
		310	1	17/09/2023	E.	Reject	match	EXZ		2,091.00	does not have a match	0	+	47	12	value
		324	1	23/09/2023	r,					307.5	does not have a match	0	+	266		value
1		325	1	23/09/2023	E.	Add co	mment	ŕA		307.5	does not have a match	0		11		has a
		326	1	23/09/2023	L			JAAI	N	204.5	does not have a match	1	+	-	-	lias a
		336	1	24/09/2023	<u>c</u>	Show b	pest match	A		123	does not have a match	2		350	-	-
		337	1	24/09/2023	E					147.6	does not have a match	0	-			File
		338	1	24/09/2023	5	Show	II matches	7		-123	does not have a match	0	+	2	+	does
		339	1	24/09/2023	C C	511011 6	in matches			-147.6	does not have a match	0		2		
		340	1	24/09/2023	5	C 1		ANB .	ZEXEAIMEZ	70	does not have a match	0				
		354	1	29/09/2023	5	Show o	original record			14,508.00	does not have a match	0	+	352	1	all ite
		355	1	29/09/2023	5					14,508.00	does not have a match	0	C			
		302	2	23/09/2023	3	Edit		XPZY	LLP	344.5	does not have a match	0	0		and a	
		327	2	29/09/2023	9			VV		-270.6	does not have a match	0	Querie	s and E	dits	
-						Show	luplicates									
					+	511011 0	aplicates									1
													Querie	s		14
													Edits			0
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Edits tab

Any edit you make to an AnyRec record on the resolution screen appears on the Edits screen, as does any comment.

You can print this screen or export it to a CSV file to work as an action list or the outstanding items for a bank reconciliation.

You can also use Microsoft print to PDF as part of the print routine

rt	Mat	tching	Summary	Resolution	Excluded	Edits	Print/Expo	ort			
	Edited Re							10 T			
File	Row O	riginal Date	Original Refere	ence Original De	tails		Original Value	Date Referen	ice Details	Value	Comment
		4/07/2021		AYXPZEY N			63	24/07/2021 1333	AYXPZEY NAYY ZEX'Z	65	
1	13 30	0/04/2022	511534	ZAYA NXEZ	EAN YE YUTA NXE	ZEAN ZEXZ	2000	30/04/2022 511534	ZAYA NXEZEAN YE YUTA NXEZEAN ZEXZ	2,000.00	This cheque should be cancelled
		4/09/2023		XUTY LAW	YE LAWYY-AYEULL	B JAPZANNA	123	24/09/2023 511831			Matches line 327 File 2 when added to line 337
			511831	XUTYLAW Y	E PAZAYAZAN & V	AYBDUEIME		24/09/2023 511831			Matches line 327 File 2 when added to line 336
2	327 29	9/09/2023	511831	511831			-270.6	29/09/2023 511831	511831	-270.6	Matches lines 336 and 337 File 1
<											
< File 1							File 2				,



Excluded tab

AnyRec excludes headers, empty lines, lines without values (as opposed to lines of zero value) and other random stuff from its reconciliations.

These get dumped into a separate category in the software and can be reviewed on the "Excluded" tab. What you will see is the line reference and the reason for its exclusion in the main box.

To read the original line and so check whether it should have been excluded or not, select the line and right click "Show original record".

You can print this screen or export it to a CSV file to work as an action list or the outstanding items for a bank reconciliation.

You can also use Microsoft print to PDF as part of the print routine

mport		Matching Summary Res	solution Exclu	Ided	Edits	Print/Ex	rport	
mpon		Matering Commany res		adea	Edito	T THICL.	port	
Querie	s							
				Show original re	cord			- 0
File	Row	Details		Please see the origina	I record for this entry below			
1	1	No values present in this row		Row: 5	Documents\AccountsToolB	Sox\Morgallion Limite	d\Help Files\Casi	n Book Sample
1	1	Dates expected, but not present in this re	ow	May 2023 - Sep 2023				
1	2	No values present in this row						
1	2	Dates expected, but not present in this re	ow					
1	3	No values present in this row						
1	3	Dates expected, but not present in this re	ow			Close		
1	4	No values present in this row						
1	4	Dates expected, but not present in this re	ow					
1	5	No values present in this row						
1	5	Dates expected, bu						
1	6	No values present i Show original	record					
1	6	Dates expected, but not present in this to	uwl	~				
1	7	Dates expected, but not present in this re	ow	<u>></u>				
1	358	Dates expected, but not present in this re	ow					
1	359	Dates expected, but not present in this re	ow					
1	360	Dates expected, but not present in this re	ow					
1	361	No values present in this row						
1	361	Dates expected, but not present in this re	ow					
1	362	No values present in this row						
1	362	Dates expected, but not present in this re	ow					
1	363	No values present in this row						
1	363	Dates expected, but not present in this re						~
File 1	4	File						

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Print/Export tab

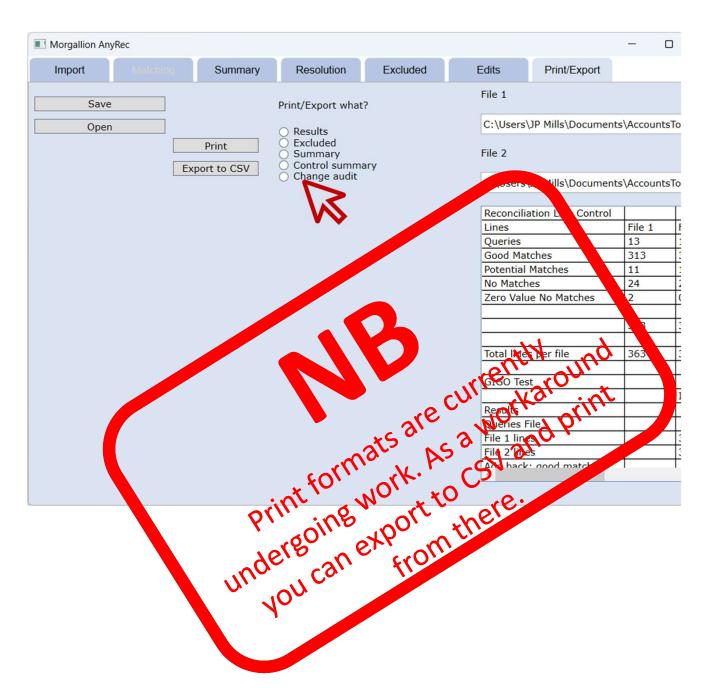
Printing, saving and exporting can be done via the Print/Export tab.

Save allows you to save the entire AnyRec file and recover it later, using the Open button.

Print and Export require you to select what you want to print or export using the appropriate radio button.

All exports are in CSV format and can therefore be used in other spreadsheet applications.

You can also use Microsoft print to PDF as part of the print routine



More information

Thank you for considering AnyRec

Morgallion welcomes all feedback. You can get in touch with the directors on our website at www.morgallion.com.

Want a step-by-step guide to using AnyRec?

We have done our best to make AnyRec intuitive and easy to use for all users. You will find a step-by-step guide on our website at www.morgallion.com if you want to know more.

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Morgallion is a partnership of accountancy understanding and IT development expertise. Morgallion will create an organisation which provides a useful toolbox of applications to resolve accountancy and data handling problems, as well as a community to provide discussion, feedback and help development. Please visit www.morgallion.com if you want to know more.

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Resolution tab

Import	Ma	tching Sur	nmary	Resolution	Excluded	Edits	Print/Ex	port							
sults Detail	ls														
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Re	ference	Details			Value	Result		Poten	Best n	In file	Date	Reference	Details	Value	Details
/2023 51	1777	XALLEXTAY BOEN	IEYAL YE BD	UULFAYZ BDWENZ			good match	1	26	2	05/06/2023	511777	511777	1. Construction of the second second	value and r
/2023 MA		XANATYB VELZA			2,490.00		potential match	1	7	2	02/06/2023	XANATY IMALE	XANATY IMALE PZQ AIMULL AFF	-2490	
/2023 51	1779	ANTPZANY EZEY	Y IMX YE AL	LENB BDYEBD	922.5		good match	2	27	2	10/06/2023		511779	-922.5	value and r
/2023 51		NXXANN FUTZ Y			4,305.00		good match	1	28	2	10/06/2023		511780		value and r
/2023 LO	DGM	LEZ IMPZUELZIM	YE BDUA P	YAPEYTY LUNUTEZ	54.4	has a	good match	1	4	2	02/06/2023	LEZ IMPZEELZIM YEFUNZ	LEZ IMPZEELZIM YEFUNZ PZQ A'MANDEI	54.4	value and o
/2023 LO	DGM	IMTEVEN JAXAB	YE NALANB	UYENE ZEXZ	454,814	13 has a	good match	1	2	2	02/06/2023	AAIM/IMF/7894	AAIM/IMF/7894 PZQ A'MANDER BENXPZ	454814.13	value and d
/2023 51	1781	IMIME AUYTYUX	JTY YE PZUE	3DPZEIMB N & JB Z	XZ 415.35	has a	good match	1	48	2	13/06/2023	511781	511781	-415.35	value and r
/2023 LO	DGM	EBIM YE TYEPZY	B LUEZE & E	DYEENEB LAUYEN	342,000	00 has a	good match	1	3	2	02/06/2023	L BDYEENE	L BDYEENE 1 L BDYEENE 315201	342000	value and o
/2023 JUI	N102	JAYNT & XYAWFA	YZ YE TYEP	ZY & BDYEENE	342,000	00 has a	potential match	1	13	2	03/06/2023	L TYEPZY L BDYEENE	L TYEPZY L BDYEENE JAYNT ANZ XYAWF	-342000	
/2023 LO	DGM	EZUTTYIM EZUT)	PZEN YE IM	IPQYB ZEYNAT UVA	1,000.00	has a	good match	4	5	2	02/06/2023	17NEW IMTYEET	17NEW IMTYEET PZQ A'MANDER BENX	1000	value and o
2023 JUI	N201	FYAN XLUENT YE	BALLIMBYU	ZBDE XAUYT NBDT	. 20,237.2	5 has a	good match	1	6	2	02/06/2023	BBX BALANCE INVOICE	BBX BALANCE INVOICE PZQ AIMULL AF	-20237.25	value and o
/2023 JUI	N202	JAPZN XANATY Y	E XANATY V	ELZA JAPZN & YUA	YU 44,170.0	0 has a	good match	3	10	2	02/06/2023	VELZA XANATY	VELZA XANATY VELZA XANATY	-44170	value and o
/2023 JUI	N203	YUAYU XAATY YE	XANATY VE	LZA JAPZN & YUAY	U 44,170.0	0 has a	good match	3	8	2	02/06/2023	JAPZN XANATY	JAPZN XANATY JAPZN XANATY	-44170	value and o
/2023 JUI	N204	VELZA XANATY Y	E XANATY V	ELZA JAPZN &YUA	/U 44,170.0	0 has a	good match	3	9	2	02/06/2023	YUAEYE XANATY	YUAEYE XANATY YUAEYE XANATY	-44170	value and o
/2023 LO	DGM	J BYUNZLEY YE E	YUNZLEYB	ZEXZ	784.39	has a	good match	1	11	2	03/06/2023	PZEYNAN 2	PZEYNAN 2 PZQ, A'MANDER	784.39	value and d
/2023 JUI	N103	AAIM YE IMPQYB	ZEYNAT UV	A	1,000.00	has a	good match	1	12	2	03/06/2023	AAIM YENT 17 NEW IMT	AAIM YENT 17 NEW IMT ANNE A MANDE	-1000	value and c
/2023 51	1783	XUTYLAW YE BYU	JNZLEYB ZE	XZ	64.6	has a	good match	1	32	2	12/06/2023	511783	511783	-64.6	value and r
/2023 51	1784	PYA YE YEYNALZ	IMB ZAVUZ		50	has a	good match	4	76	2	25/06/2023	511784	511784	-50	value and r
/2023 LO	DGM	FAUY FEYNIM NU	YIMUNBD Y	EAYEULLYB PZELEN	ZEXZ 7,668.65	has a	good match	1	15	2	04/06/2023	7991 PZ.A'YEELLY	7991 PZ.A'YEELLY PZQ A'MANDER BENXI	7668.65	value and d
/2023 LO	DGM	XPZUYXPZEIM EI	MTATE ABD	TIM YE XANATYB V	B J & Y 1,617.50	has a	good match	1	14	2	04/06/2023	J V Y XANATY IMALE	J V Y XANATY IMALE	1617.5	value and c
/2023 JUI	N104	TYFEY TA NA 2 A	XXAUNT YE	TYEPZY & BDYEENI	E 3,800.00	has a	good match	2	20	2	04/06/2023	TYEPZY BDYEENE IMZUTY	TYEPZY BDYEENE IMZUTY PZQ A'IMUL →	-3800	value and o
/2023 JUI	N105	PZQ - INVOICE -	NALANB UY	ENE ZEXZ	4,835.62	has a	good match	1	19	2	04/06/2023	NALAN ZEX IMALE 31	NALAN ZEX IMALE 31 PZQ AIMULL AFF	-4835.62	value and d
/2023 JUI	N106	TYANIMFEY XLUE	NT 2		38,500.0	0 has a	good match	1	18	2	04/06/2023	NXEZENNA 9 LEEIMAN IM	NXEZENNA 9 LEEIMAN IM PZQ A'IMUL X	-38500	value and c
/2023 JUI	N107	PZQ - AUTLAY - I	NUNNABDPZ	B IMALLY ZEX'Z	20.28	has a	good match	1	17	2	04/06/2023	LPT IM NENNABDPZ	LPT IM NENNABDPZ PZQ AIMULL AFF	-20.28	value and d
/2023 JUI	N108	PZANE UNIMTEA	Z YE PZQB J	ANEIM IMENUAY	41.88	has a	good match	1	16	2	04/06/2023	JPZ PZQ	JPZ PZQ PZANE ENIMTEAZ IMENEAY XAY	-41.88	value and o
/2023 JUI	N109	VELZA XANABDP	ZTY YE XAN	ATYB VB J & Y	539.16	has a	good match	3	25	2		VELZA XANATY	VELZA XANATY VELZA XANATY	-539.16	value and c
/2023 JUI		YUAYU XANABDP	ZTY YE XAN	ABDPZTY VJ&Y	539.16	has a	good match	3	24	2	05/06/2023	YUAEYE XANATY	YUAEYE XANATY YUAEYE XANATY	-539.16	value and c
/2023]UI	N111	JAPZN XANATY Y	E XANATYB	VJ&Y	539.16	has a	good match	3	23	2	05/06/2023	JAPZN XANATY	JAPZN XANATY JAPZN XANATY	-539.16	value and o
/2023 JUI		PZQ - INVOICE -	NALANB UY	ENE ZEXZ	6,055.25	has a	good match	1	22	2	05/06/2023	E NALAN ZEXZ INVOICE	E NALAN ZEXZ INVOICE PZQ AIMULL AF	-6055.25	value and o
/2023 JUI				LANB UYENE ZEXZ		26 has a	good match	1	21	2		E NALAN ZEXZ	E NALAN ZEXZ EYENE FAWLEY ANZ VEN	-484423.26	value and d
/2023 JUI		JANEIM PZQ YE			111.75	has a	good match	1	29	2	11/06/2023		JPZ PZQ JANEIM PZQ		value and d
10000	~~~	1		WE MANDE AVET	1000 F	- L	1 1 1	1.		1-	14-210-21-20-22			000 5	
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Morgallion

Resolution tab

How does this work?

There are five different groups of controls which will enable you sort, filter and explore the data. They are:

- Expand & shrink this control allows you to expand the rows of the main screen to fill the whole screen and easily read lines across. You can also use the slider bar at the bottom to move left and right, too.
- The second panel contains buttons which will allow you to view only the transactions in that category.
- The buttons at the bottom allow you to do likewise.
- A filter in the top left corner allows you to filter data on specific terms in the columns.

		`		Set Filter									
ted	Row Fr	om file Date	Reference	Details			Value	Result	Potential matches	Best match row	In file	Date	Reference
	82 1	20/06/202	3 LODGM	PLUNEZET EZUYWA	N YE BYUNZLEYE	B ZEXZ	463,856.00	has a good match	1	61	2	20/06/2023	PLUNEZETT
	83 1	20/06/202	3 LODGM	FYAN XLUENT YE BU	JTTEYWAYTPZB F	FYEZEYUXEZ	1,000.00	has a good match	4	62	2	20/06/2023	BUTTEYWAY
	84 1	23/06/202	3 LODGM	JAPZN FAPZY IMLAY	IM YE AYEULLY	ANTPZANYB ZEXZ	221.64	has a good match	1	63	2	23/06/2023	3 YAXEZVE
	85 1	23/06/202	3 LODGM	FYAN XLUENT YE BU	JTTEYWAYTPZB F	FYEZEYUXEZ	1,661.50	has a good match	1	64	2	23/06/2023	BUTTEYWA
	86 1	23/06/202	3 LODGM	PLUNEZETT EZUYW	AN IMLAYIM YE E	BYUNZLEYB ZEXZ	1,000,000.00	has a good match	2	65	2	23/06/2023	2 ALEXANZ
	87 1	23/06/202	3 511790	JANEIM NUBDENT Y	E TYEPZYB LUEZ	ZE & BDYEENEB L	344.4	has a good match	1	106	2	10/07/2023	511790
	88 1	24/06/202	3 LODGM	FYAN XLUENT YE AX	KANNELLB NAYY		540	has a good match	1	66	2	24/06/2023	N AXANNE
	89 1	24/06/202	3 JUN210	PZQ - INVOICE - BL	JTTEYWAYTPZB F	FYEZEYUXEZ	768.75	has a good match	1	68	2	24/06/2023	F BUTTEYW
	90 1	24/06/202	3 JUN211	PZQ - INVOICE - BL	JTTEYWAYTPZB F	FYEZEYUXEZ	1,892.75	has a good match	1	67	2	24/06/2023	E BUTTEYW
	91 1	24/06/202	3 JUN212	PZQ - INVOICE - TY	EPZYB LUEZE &	BDYEENE LAUYEN	3,565.50	has a good match	1	69	2	24/06/2023	L TYEPZY L
	92 1	24/06/202	3 511791	AYBUTAL IMLAYIM	E NAYNAUNT LU	JNUTEZ	50	has a good match	4	98	2	08/07/2023	511791
	93 1	24/06/202	3 511792	XUTY LAW YE TYEP?	ZYB LUEZE & BD'	YEENEB LAUYEN	123	has a good match	2	85	2	01/07/2023	511792
	94 1	24/06/202	3 511793	XUTY LAW YE NUNN	ABDPZB IMALLY	ZEX'Z	49.2	has a good match	1	86	2	01/07/2023	511793
	95 1	24/06/202	3 511794	XUTY LAW YE NXEZ	ENNAB PETEY &	LEAPZYB EZATE	196.8	has a good match	1	87	2	01/07/2023	511794
	96 1	25/06/202	3 LODGM	BAUYEZE & XA IML	AYIM YE FUTZBD	EYALZB F & A	20,000.00	has a good match	2	70	2	25/06/2023	EE2304268
	97 1	25/06/202	3 JUN301	PZQ - AUTLAY - NAY	YUIMIMAN BDE	AYBDE	299.7	has a good match	1	71	2	25/06/2023	
	98 1	25/06/202	3 JUN302	JANEIM PZQ YE NAY	YUIMIMAN BDE	AYBDE	460	has a good match	1	72	2	25/06/2023	BDEAYBDE
	99 1	25/06/202	3 JUN303	IMYLVUA PZQ YE PZ			500	has a good match	3	73	2	25/06/2023	JPZ PZO
	100 1	25/06/202	3 JUN304	PZO - INVOICE - NA		EZ	502	has a good match	1	74	2	25/06/2023	
	101 1	25/06/202	3 JUN305	JANEIM PZQ YE PZE			2,202.99	has a good match	4	75	2	25/06/2023	
_	102 1	26/06/202		LUIMNEY YE EZATP			10,217.72	has a good match	1	(A)	2	26/06/2023	
	103 1	26/06/202		YBIM YE PZAWAYZE			3,959.88	has a potential match	1	82	2	27/06/2023	
_	104 1	26/06/202		JUIMTUN AXALLABE		BYUNZLEYB ZEXZ	2,134.05	has a good match			2	26/06/2023	
	105 1	26/06/202		PZQ - INVOICE - EZ			19,910.98	has a good match		80	2	26/06/2023	
	106 1	26/06/202		JANEIM PZQ YE PZC			104.1	has a good match	1	81	2	26/06/2023	
_	107 1	27/06/202		TAN AYNANENTA YE		XANYAZ ZEX'Z	20	has a good match	3	200 miles	2	27/06/2023	
_	108 1	27/06/202	_	TAN AYNANENTA YE			389.31	has a good match	1		2	27/06/2023	
	109 1	29/06/202		PYA YE AXANNELLB			600	has a good match	1	88	2	03/07/2023	
_	110 1	03/07/202		UXZ YE BYUNZLEYE			2,569.25		1	100 C	2	13/08/2023	
	111 1	04/07/202		FYAN XLUENT YE BE		1	8,000.00		1		2	04/07/2023	
_	112 1	07/07/202		XPZAYLEIM BYUNZL			26,000.00		1		2	07/07/2023	
	112 1	07/07/202		DOTET THE AVENUE			20,000.00					07/07/2023	

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Resolution tab

The purpose of the resolution screen is to allow you to review and validate the results of the reconciliation. The resolution screen has two major components.

The first, larger box shows individual lines of the reconciliation, with the file one entries on the left, and their matching entry from file 2 on the right. If the width of the columns is such that you cannot see the whole press the expand button below the box which will show it as a full screen.

Since there will probably be too much data for you to easily manage line by line, AnyRec provides several ways of breaking it down into manageable groups, as well as expanding it so that you can see all that is there.

Import		Matching	Sum	mary	Resolution	Excluded	Edits Pri	nt/Export								
sults De	tails															
		~			Set Filter	1										
						1				-						
ccepted	Row	From file	Date	Rof	Details			Value	Result	Fi	e 1					
	19	1	26/0 ,2023	511777	XALLEXTAY BD	DENEYAL YE BDU	JULFAYZ BDWENZALON	2 751.00	has a good match 🗠	1						
	20	1	30/05/2023	MAY411	XANATYB VELZ	ZAB JAPZN & YU	AYU	2,490.0	has a potential ma	С	:\Use	rs\JP Mi	lls\Docu	ments	Accounts	ToolE
	21		30/05/2023	511779	ANTPZANY EZ	EYY IMX YE ALL	ENB BDYEBD	922.5	s a good match							
	1	1	30/05/2023	511780	NXXANN FUTZ	YE ZENVUY AIN	IPZLEY LTZ	4,305.00	has a good match	Fi	e 2					
	23	1	02/06/2023	LODGM	LEZ IMPZUELZ	ZIM YE BDUA PY	APEYTY LUNUTEZ	54.4	has a good match							
	24	1	02/06/2023	LODGM	IMTEVEN JAXA	AB YE NALANB U	YENE ZEXZ	454,814.13	has a good march	C	:\Use	rs\1P Mi	lls\Docu	ments	Accounts	ToolF
	25	1	02/06/2023	511781	IMIME AUYTYL	JXUTY YE PZUB	OPZEIMB N & JB ZXZ	415.35	has a good match					internes y	in the second second	
	26	1	02/06/2023	LODGM	EBIM YE TYEP	ZYB LUEZE & BD	YEENEB LAUYEN	342,000.00	has a good match			**		-		_
	27	1	02/06/2023	JUN102	JAYNT & XYAW	FAYZ YE TYEPZ	Y & BDYEENE		has a potential ma		View	Items	Accept			
	28	1	02/06/2023	LODGM	EZUTTYIM EZU	JTXPZEN YE IMP	QYB ZEYNAT UVA	1,000.00	has a good match						Cash Bo	
	29	1	02/06/2023	JUN201	FYAN XLUENT	YE BALLIMBYUZ	BDE XAUYT NBDT.	20,237.25	has a good match		+	24	+	does no	ot have a	mat
	30	1	02/06/2023	JUN202	JAPZN XANATY	Y YE XANATY VE	LZA JAPZN & YUAYU	44,170.00	has a good match		+	2	+	does no	ot have a	mat
	31	1	02/06/2023	JUN203	YUAYU XAATY	YE XANATY VEL	ZA JAPZN & YUAYU	44,170.00	has a good match		+	47	+	value a	nd refere	ence
	32	1	02/06/2023	JUN204	VELZA XANAT	Y YE XANATY VE	LZA JAPZN &YUAYU	44,170.00	has a good match		+	266	+	value a	nd date	mate
	33	1	03/06/2023	LODGM	J BYUNZLEY Y	E BYUNZLEYB Z	EXZ	784.39	has a good match	-		11			otential	
	34	1	03/06/2023	JUN103	AAIM YE IMPQ	YB ZEYNAT UVA		1,000.00	has a good match		+		+	nas a p	otential	nate
	36	1	03/06/2023	511783	XUTYLAW YE B	BYUNZLEYB ZEX	Z	64.6	has a good match		_	350				
	37	1	03/06/2023	511784	PYA YE YEYNA	LZIMB ZAVUZ		50	has a good match			-			Bank Sta	
	38	1	04/06/2023	LODGM	FAUY FEYNIM	NUYIMUNBD YE	AYEULLYB PZELEN ZEXZ	7,668.65	has a good match		+	2	+	does no	ot have a	mat
	39	1	04/06/2023	LODGM			IM YE XANATYB VB J & Y		has a good match		-	2		L		
	40	1	04/06/2023	JUN104	TYFEY TA NA 2	AXXAUNT YE T	YEPZY & BDYEENE	3,800.00	has a good match		<					>
	41	1	04/06/2023	JUN105	PZQ - INVOIC	E - NALANB UYE	NE ZEXZ	4,835.62	has a good mat n	-		and re-				
	42	1	04/06/2023		TYANIMFEY XL			38,500.00	has a good hatch	Q	Jeries	and Ed	its			
	43	1	04/06/2023	JUN107	PZQ - AUTLAY	- NUNNABDPZB	IMALLY ZEX'Z	20.28	has a crud match							
	44	1	04/06/2023	JUN108	PZANE UNIMT	EAZ YE PZQB JA	NEIM IMENUAY	41.88	ha good match	0	Jeries		14		Viev	N
	45	1	05/06/2023	JUN109	-	DPZTY YE XANA			has a good match	Q	acries		14	and a	viev	·
	46	1	06/2023			DPZTY YE XANA		16	has a good match	Ed	lits		0		Viev	N
	1	t.			1			T · ·	1				- L			

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Resolution tab

Since there will probably be too much data for you to easily manage line by line, AnyRec provides several ways of breaking it down into manageable groups, as well as expanding it so that you can see all that is there.

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Import		Matching	g Sum	imary	Resolution	Excluded	Ed	its	Print/	Export	
esults Deta	ails										
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Accepted		From file		Reference				File 1			
	20	1	30/05/2023			ZAB JAPZN & YUA		C:\Use	rs\JP M	ills\Docu	ment
	27	1	02/06/2023			FAYZ YE TYEPZY					
	62	1	13/06/2023			ZLEY YE BYUNZLE		File 2			
	63	1	13/06/2023			UTXPZEN YE IMP	-	C:\Use	rs\1P M	ills\Docu	ment
	76	1	17/06/2023			AUNTANB YUTPZ		0.,000	.15 (51 11		innerne.
	103	1	26/06/2023	A CONTRACTOR OF		AYZB NAELB ZE		View	Items	Accept	
	118	1	08/07/2023			E IMLAYIM YE BE					File
	135 176	1	14/07/2023 25/07/2023			E IMLAYIM YE AN	and the second second	+	24	+	does
		1	19/08/2023			IM - ALLENB BDY - NAYYUIMIMAN			2		does
		1	26/09/2023		-	XPZEL YE ZAPZE		+		+	
	332	1	20/09/2023	LODGM	ZAPZETITOTA	APZEL TE ZAPZE	TTTOCA	+	47	+	valu
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Morgallion

Resolution tab

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	Import		Matching	g Su	mmary	Resolution	Excluded	E	dits	Print/	Export		
2:	sults Det	ails								<u>.</u>			
			~			Set Filter							
_						Set Filter							
A	ccepted	Row	From file	Date	Reference	Details			File 1				
		8	1	29/08/202	1015	XAYUIMPZB XA	YALUNE ZEX'Z	~	Culture				
		9	1	31/05/202	1096	ZUNNY			C:\Use	ers (JP M	ills\Docu	Imen	ts
		10	1	18/07/202	1 1330	TYEPZYB YUXP	ZAYZ		File 2				
		11	1	24/07/202	1333	AYXPZEY NAYY	ZEX'Z						
		12	1	27/03/202	2 511494	PZAYEIM VUNT	NEYIM		C:\Use	ers\JP M	ills\Docu	Iment	ts۱
		13	1	30/04/202	2 511534	ZAYA NXEZEAN	YE YUTA NXEZE	AN Z		-			_
		14	1	05/06/202	2 511568	VUNXENTUAN 2	XANTY YE IMPQY	LULL	View	Items	Accept		
		15	1	03/07/202	2 511606	BYYNE WALLAX	E YE EZAVANAB	OPZ E	-			File	
		16	1	19/03/202	3 511745	XUTY LAW YE L	AWYY AYEULLYB	JAPZ	+	24	+	does	5
		17	1	19/03/202	3 511746	XUTYLAW YE P	AZAYAZANB JP &	VAYE	+	2	+	does	5
		18	1	28/04/202	3 511764	XAIMBDYAVE B	DAYNAYZ YENXE	ZENI	+	47	+	valu	i i
		35	1	03/06/202		AXXAUNT TYAN	IMFEYIM		+	266	+	valu	
		241	1	13/08/202	8 511818	TA XLUENT YE	BDAEZXUYB EYE	N		11		has	-
		244	1	14/08/202	3 AUG207				+		+	lias	-
		308	1	17/09/202		TAULTE YE BDA	EZXUYB EYEN			350			
		310	1	17/09/202		YEVENUE YE BY	YUNZLEYB XATPZ	LEEN	<			>	
		324	1	23/09/202	3 511828	UNA XYAWLEY	BL YE NXXANNEL	LB T.	0	1.5			
		325	1	23/09/202	3 511829	IMUIMAN JANE	IM BL YE NXXAN	NELL	Queries	s and Ed	lits		
			1	23/09/202	and the strength of the strength of the	XUTYWUZE AU	XTUANEEYIM YE	NAZZ		-			
			1	24/09/202		XUTY LAW YE L	AWYY-AYEULLYB	JAPZ	Queries	s 14	t \	View	
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Resolution tab

Since there will probably be too much data for you to easily manage line by line, AnyRec provides several ways of breaking it down into manageable groups, as well as expanding it so that you can see all that is there.

There are five different groups of controls which will enable you sort, filter and explore the data. They are:

- Expand & shrink this control allows you to expand the rows of the main screen to fill the whole screen and easily read lines across. You can also use the slider bar at the bottom to move left and right, too.
- The second panel contains buttons which will allow you to view only the transactions by category of match.
- The buttons at the bottom allow you to do likewise.
- A filter in the top left corner allows you to filter data on specific terms in the columns.

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Morgallion

Accepting Matches

Since there will probably be too much data for you to easily manage line by line, AnyRec provides several ways of breaking it down into manageable groups, as well as expanding it so that you can see all that is there.

There are five different groups of controls which will enable you sort, filter and explore the data. They are:

- Expand & shrink this control allows you to expand the rows of the main screen to fill the whole screen and easily read lines across. You can also use the slider bar at the bottom to move left and right, too.
- The second panel contains buttons which will allow you to view only the transactions by category of match.
- The buttons at the bottom allow you to do likewise.
- A filter in the top left corner allows you to filter data on specific terms in the columns.

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Edits tab

Editing the record on the Resolution tab in AnyRec will not change either the CSV file from which the reconciliation has been prepared, or the original accounting entry which was exported to the CSV file. However, edits and comments show up in a separate tab called edits. The contents of this tab may be exported as a CSV or printed as a list for action.

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Full Audit trail

The system is fully data secure and all items disregarded, edited and matched may be output, providing a full audit trail for the reconciliation work.

These can all be printed or exported from the Print Export tab

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