# Balance Matching

**AnyRec**

**MORGALLION**
**The Accounts Masters**

Morgallion AnyRec

File  Help

| Import | Matching | Summary | Resolution | Excluded | Edits | Print/Export |

Results Summary; Automated

| Resolution |
| Back |

| Reconciliation Control | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | File 1 Lines | File 2 Lines | Results Lines | Queries File Lines | | Sum of File 1 Net | Sum of File 1 Gross | Sum of File 2 Net | Sum of File 2 Gross |
| Queries | 13 | 1 | | 14 | + | | | | |
| Good Matches | 1190 | 1190 | 1190 | | = | 80,847,362.16 | 80,847,362.16 | 3,078,143.12 | 80,847,362.16 |
| Potential Matches | 48 | 48 | 48 | | = | 2,412,134.03 | 2,412,380.03 | -1,002,806.95 | 2,412,380.03 |
| No Matches | 32 | 305 | 337 | | + | 49,223.39 | 49,518.59 | 1,685,837.44 | 17,526,770.12 |
| Zero Value No Matches | 7 | 0 | 7 | | + | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | |
| | 1290 | 1544 | 1582 | 14 | | 83,308,719.58 | 83,309,260.78 | 3,761,173.61 | 100,786,512.31 |
| | | | | | | | | | |
| al per | 1290 | 1544 | 1582 | 14 | | 83,308,719.58 | 83,309,260.78 | 3,761,173.61 | 100,786,512.31 |
| | | | | | | | | | |
| go | | Input lines | | Output lines | | | | | |
| sults | | | | 1582 | | | | | |
| Queries File | | | | 14 | | | | | |
| File 1 Lines | | 1290 | | | | | | | |
| File 2 Lines | | 1544 | | | | | | | |
| Add back; good matches | | | | 1190 | | | | | |
| Add back; potential matches | | | | 48 | | | | | |
| | | 2834 | | 2834 | | | | | |
| | | | | | | | | | |
| File Summary | | | | | | | | | |
| File 1 - March Client Cash book YTD.csv | | | | | | | | | |
| does not have a match | 32 | | | | | | | | |
| does not have a match (zero value) | 7 | | | | | | | | |
| value and date matched | 1032 | | | | | | | | |
| value and reference matched | 158 | | | | | | | | |
| has a potential match | 48 | | | | | | | | |
| | 1277 | | | | | | | | |
| File 2 - transactions (25).csv | | | | | | | | | |
| does not have a match | 305 | | | | | | | | |
| | 305 | | | | | | | | |
| | | | | | | | | | |
| all items | 1582 | | | | | | | | |
| all unmatched items | 344 | | | | | | | | |

File 1

March Client Cash book YTD.csv

File 2

transactions (25).csv

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## How AnyRec works

### Do I get a full bank rec in my firm's format all added up nice?

No.
AnyRec will give you all that you will need to do that yourself, and AnyRec will provide answers that you can sort and categorise as well as providing suggestions and identifying duplicates.

### What does AnyRec do?

Morgallion's AnyRec is an automated reconciliation tool which will match any accounting data to any other accounting data that is contained in a CSV (comma separated value) file, the basic file for spreadsheet packages.

Then it gives you a report you can interact with and amend showing what matches what and what doesn't match at all.

It also provides a full audit trail.

### When you say accounting data?

Accounting data is any data containing date, reference, value, and amount in columns, organised at one entry per row on a CSV file. AnyRec doesn't need all of these columns; it can match up any or all of them, even just two columns of numbers, if that's what you want to do.

Most accounting packages will provide data in this format as will spreadsheets

### Does AnyRec do double entry?

AnyRec is double-entry compliant, so yes, it can handle two column debit and credit data. It can match these to other double columns or to single columns with positive and negative numbers

### What do I get from AnyRec?

A list of which data in one file match up with data in another, together with a list of items which don't match in an interactive report which can be edited to resolve differences, with filters, categorisations, sort commands and a full audit trail.

### System requirements?

Microsoft Windows 10 and up.
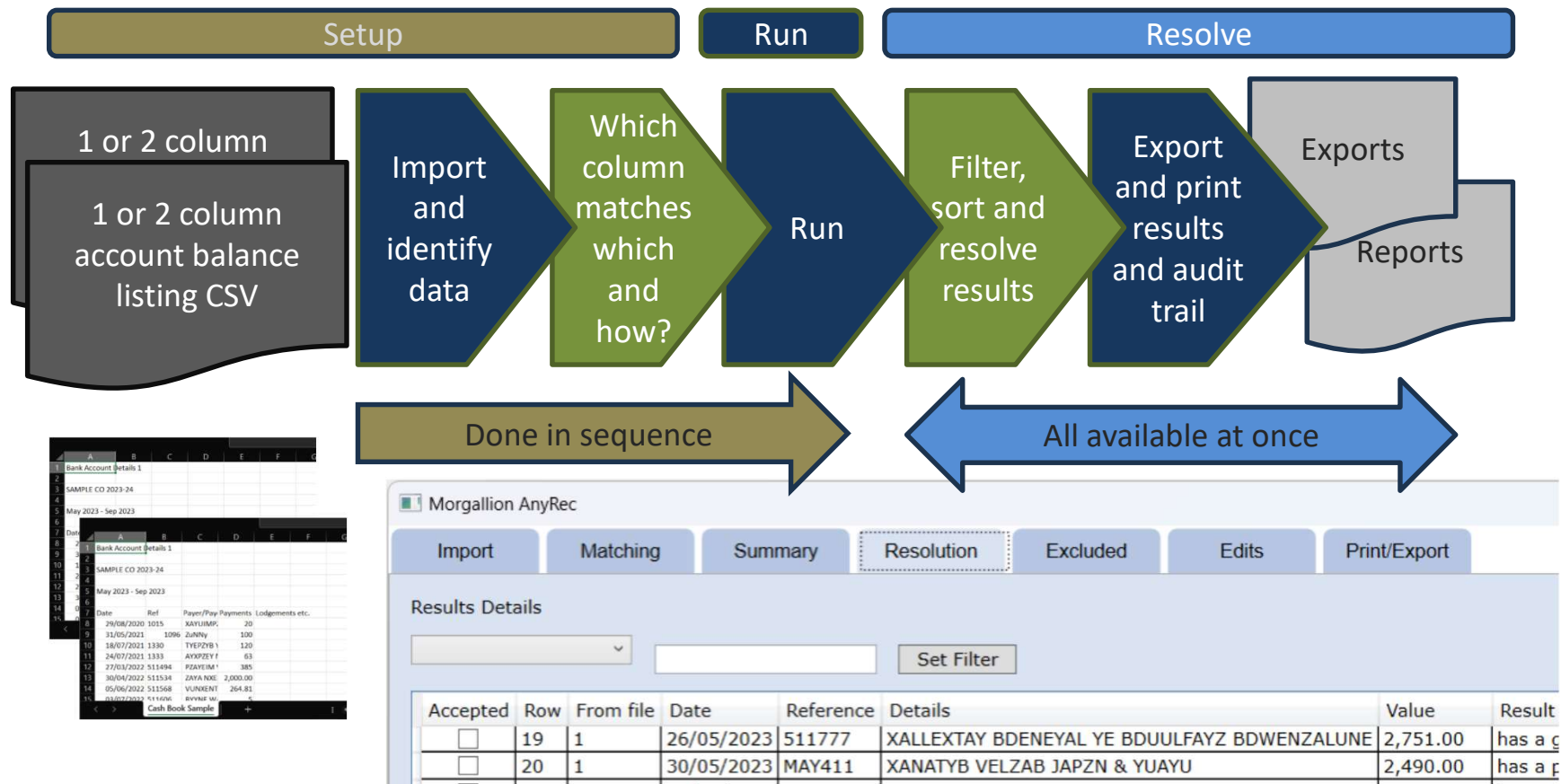Apple, well, maybe later.

### Does AnyRec do foreign exchange?

Not yet

### Process summary – next slide

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**Summary overview**

**How it works to match lists of balances**

| Setup | Run | Resolve |
|---|---|---|

1 or 2 column

1 or 2 column account balance listing CSV

Import and identify data → Which column matches which and how? → Run → Filter, sort and resolve results → Export and print results and audit trail → Exports / Reports

**Done in sequence** → ← **All available at once** →

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| Import | Matching | Summary | Resolution | Excluded | Edits | Print/Export |

**Results Details**

Set Filter

| Accepted | Row | From file | Date | Reference | Details | Value | Result |
|---|---|---|---|---|---|---|---|
| ☐ | 19 | 1 | 26/05/2023 | 511777 | XALLEXTAY BDENEYAL YE BDUULFAYZ BDWENZALUNE | 2,751.00 | has a g |
| ☐ | 20 | 1 | 30/05/2023 | MAY411 | XANATYB VELZAB JAPZN & YUAYU | 2,490.00 | has a p |

# Balance Matching

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## Balance Matching

Version control issues?

If you're a public practice accountant, do this year's ledger balances match the balances signed off on the previous year? Can't find the difference?

Nearly all accounting systems will export to CSV, the main type of file AnyRec can read.

AnyRec is the ideal tool for this and can cope with both single and double column lists.

Find that difference!



**Balance Matching**

# Import Tab

Load CSC files for each of the opening and closing balances that you wish to check against each other.

Dates should be identical , so there is no need to select the date box (although you can if you wish and dates are present line by line). On the other hand it is important if references are present and stable between the two years to select the reference key.

In the example given, the balances are displayed single column, with credit balances shown as negative, so you need only select the balance column as value one. Where two columns are shown, you should select one as Value 1 and the other as Value 2. As this is a straight match from one to the other, select the same ones in each panel



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## Matching Tab

Values should be directly compared as columns A to B. Then press run.

Where two columns are shown, you should have selected one as Value 1 and the other as Value 2. As this is a straight match from one to the other, you should have also selected the same ones in each panel.



## Balance Matching

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## Summary tab   AnyRec

| Import | Matching | Summary | Resolution | Excluded | Edits | Print/Export |

**Results Summary; Automated**

| Resolution |
| Back |

| Reconciliation Control | File 1 Lines | File 2 Lines | Results Lines | Queries File Lines | | Sum of File 1 Net | Sum of File 1 Gross | Sum of File 2 Net | Sum of File 2 Gross |
|---|---|---|---|---|---|---|---|---|---|
| Queries | 7 | 7 | | 14 | + | | | | |
| Good Matches | 1109 | 1109 | 1109 | | = | 65,267.69 | 368,819.65 | 65,267.69 | 368,819.65 |
| Potential Matches | 7 | 7 | 7 | | = | 66,788.94 | 66,788.94 | 66,788.94 | 66,788.94 |
| No Matches | 3 | 2 | 5 | | + | 1,841.75 | 1,841.75 | 841.75 | 841.75 |
| Zero Value No Matches | 0 | 2 | 2 | | + | 0.00 | 0.00 | 0.00 | 0.00 |
| | | | | | | | | | |
| | 1126 | 1127 | 1123 | 14 | | 133,898.38 | 437,450.34 | 132,898.38 | 436,450.34 |
| | | | | | | | | | |
| Total per file | 1126 | 1127 | 1123 | 14 | | 133,898.38 | 437,450.34 | 132,898.38 | 436,450.34 |
| | | | | | | | | | |
| GIGO Test | | | | | | | | | |
| | | Input lines | | Output lines | | | | | |
| Results | | | | 1123 | | | | | |
| Queries File | | | | 14 | | | | | |
| File 1 Lines | | 1126 | | | | | | | |
| File 2 Lines | | 1127 | | | | | | | |
| Add back; good matches | | | | 1109 | | | | | |
| Add back; potential matches | | | | 7 | | | | | |
| | | 2253 | | 2253 | | | | | |
| | | | | | | | | | |
| File Summary | | | | | | | | | |
| File 1 - Ledger closing balances 31-3-2024.csv | | | | | | | | | |
| does not have a match | 3 | | | | | | | | |
| value and reference matched | 1109 | | | | | | | | |
| has a potential match | 7 | | | | | | | | |
| | 1119 | | | | | | | | |
| File 2 - Ledger opening balances 1-4-2024.csv | | | | | | | | | |
| does not have a match | 2 | | | | | | | | |
| does not have a match (zero value) | 2 | | | | | | | | |
| | 4 | | | | | | | | |
| | | | | | | | | | |
| all items | 1123 | | | | | | | | |
| all unmatched items | 7 | | | | | | | | |

**File 1**

Ledger closing balances 31-3-2024.csv

**File 2**

Ledger opening balances 1-4-2024.csv

Now review the Results Summary; Automated on the Summary tab.

Check gross and net totals back to the original CSVs.

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## Resolution tab

Resolution works as usual.

This should just match perfectly, but of course it won't.

Potential matches and unmatched items are likely to include more header and footer items than would be normal with a full reconciliation, but these should be easy to exclude.



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## Resolution tab

That drives down to genuine differences which need to be investigated.

All of the usual diagnostics are present on the right click drop down menu, along with the filter and sort options, although really, if you have to use them in an opening to closing balance to balance test, you probably have significant version control problems.

It may be more useful to look into those before proceeding further.



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## Excluded tab

On the Excluded tab you'll find that fewer lines than you might expect have been excluded. This is normal.



**Balance Matching**

# Print/Export tab

Printing, saving and exporting can be done via the Print/Export tab.

Save allows you to save the entire AnyRec file and recover it later, using the Open button.

Print and Export require you to select what you want to print or export using the appropriate radio button.

All exports are in CSV format and can therefore be used in other spreadsheet applications.

You can also use Microsoft print to PDF as part of the print routine

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Results Summary; Automated

| Resolution |
| Back |

| Reconciliation Control | | | | | | | |
|---|---|---|---|---|---|---|---|
| | File 1 Lines | File 2 Lines | Results Lines | Queries File Lines | | Sum of File | |
| Queries | 13 | 1 | | 14 | + | | |
| Good Matches | 1190 | 1190 | 1190 | | = | 80,847,36 | 16 |
| Potential Matches | 48 | 48 | 48 | | = | 2,412,13 | 03 |
| No Matches | 32 | 305 | 337 | | + | 49,22 | 12 |
| Zero Value No Matches | 7 | 0 | 7 | | + | | 00 |
| | 1290 | 1544 | 1582 | 14 | | 83,308,71 | 31 |
| Total per file | 1290 | 1544 | 1582 | 14 | | 83,308,71 | 31 |
| GIGO Test | | | | | | | |
| | | | | Output lines | | | |
| Results | | | | 1582 | | | |
| Queries File | | | | 14 | | | |
| File 1 Lines | | | | | | | |
| File 2 Lines | | | | | | | |
| Add back; good matche | | | | 1190 | | | |
| Add back; potential mat | | | | 48 | | | |
| | | | | 2834 | | | |

File 1

March Cl

File 2

transact

| ent Cas match | | |
| match (zero value) | 7 | |
| atched | 1032 | |
| ce matched | 158 | |
| atch | 48 | |
| | 1277 | |
| ons (25).csv | | |
| match | 305 | |
| | 305 | |

| all items | 1582 | |
| all unmatched items | 344 | |

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